

Farm biosecurity checklist

Property name: _____

Date of biosecurity check: _____

RECOMMENDED PRACTICES	YES	NO	COMMENTS
Pests			
Commercial crops and neighbouring vegetation are frequently inspected for pests			
Active pest surveillance is regularly conducted, with activities and results recorded even when nothing is found			
You, your family and your staff are familiar with endemic cotton pests, so you know when you spot something unusual			
You, your family and your staff are familiar with the high priority pest threats for the cotton industry			
You, your family and your staff know how and where to report suspect pests			
Pest management plans (endemic and exotic) are developed for the farm			
Work with neighbours, government agencies, Landcare and/or pest control groups to reduce the spread of unwanted pests			
Product management			
Planting material for all crops grown are free from pests			
Records of planting material and its source are maintained			
Staff can identify symptoms of cotton pests spread in propagation material			
No soil, plant material or insects are left on or in bulk bins			
Cotton loaded and unloaded on compacted surfaces away from production areas			
People movement			
Biosecurity signs advising visitors to check-in are located at main entrance gates (include phone numbers and/or UHF channel)			
Visitor vehicle access is restricted to designated visitor parking areas			
Visitors sign a visitor register on arrival to monitor on-farm movements and for trace-back purposes in case of biosecurity emergency			
Only on-site vehicles are used to transport visitors and equipment around the farm			

People movement *cont.*

Contractor entry to the farm is conditional on adhering to farm biosecurity plans and hygiene protocols; site biosecurity inductions are delivered where appropriate			
Contractors/visitors made aware if property has a declared or notifiable pest			
Visitors' clothing, footwear and tools are free of soil or plant material before entering or leaving the farm			
All people recently returned from overseas have clean footwear and clothes before entering the farm			
Farm biosecurity plan is available for farm staff, consultants, contractors and visitors			
Farm staff are trained in biosecurity and farm hygiene practices (e.g. pest management, personal, equipment and vehicle hygiene practices)			
Staff hygiene supplies are available where appropriate (e.g. hand sanitiser, gloves, masks, disinfectant footbaths, disposable over-boots and overalls)			

Equipment and vehicles

Designated parking area with clear signs provided for visiting vehicles and contractor equipment and area is checked frequently for pests			
Cleaning and wash-down facilities are provided for people, machinery and equipment and clearly signposted with instructions			
High-pressure water and air are available for use to remove plant material and soil from equipment and machinery			
Machinery is inspected and disinfected before entering your production areas			
Borrowed and second-hand machinery and equipment are cleaned of all plant material and soil before use			
Sump installed in wash-down facility to catch unwanted pests and waste, and to stop run-off into waterways			
Wash-down facility and surrounds are inspected frequently; records are kept and updated			
Farm vehicles are kept clean by regularly clearing the vehicle floor of soil, weed seeds and insects			
Vehicle movement is kept to a minimum in production areas			
Vehicle movement is limited to regular pathways through the farm			
Machinery is cleaned before being moved off property			